How to Review
2019 Benefit Elections & Plan Info

Log into the online Benefit Enrollment Platform to review your benefit elections **before the end of Open Enrollment.** Without a Qualifying Life Event, your next opportunity to change coverage will be the 2020 Open Enrollment period.

- Carefully follow the instructions below
- View or print any documents stored in the Forms Library
- Confirm your enrollment status shows 100% complete, before logging out of the platform

LOG IN

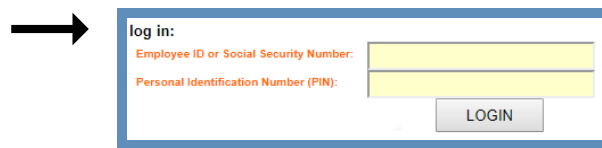**Step 1:** Go to the enrollment website
https://aflacatwork.com

Step 2: Log in.
Employee ID/Social Security Number (SSN):
Enter your 9 digit SSN. (no dashes)

PIN: Enter your 6 digit PIN. Your pin is the last 4 digits of your SSN, followed by the last 2 digits of your birth year. (i.e. 999975) **Click "Log in."**
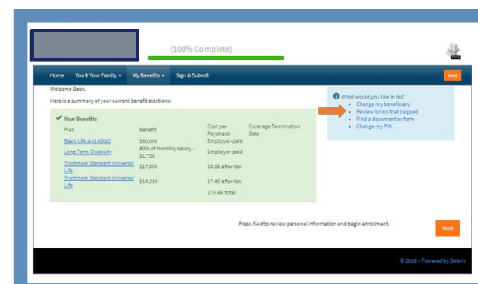

TO VIEW YOUR BENEFIT SUMMARY

If you would like to view or print your benefit summary for your records, you can easily find forms on the home page after logging in.

Step 1: Immediately after logging in,
click the "Review forms that I signed" in the blue box on the right side of your screen.

Step 2: Easily view a summary of benefits elected and scroll to the bottom to find the printable summary

Step 3: Click Benefit Summary at the bottom of the page to view and print for your records

DOUBLE CHECK STATUS

Step 1: Before logging out, confirm your enrollment status is showing 100% complete. After confirming, **click "Log out"** or close the browser.